APPLICATION PROCEDURES FOR STUDENTS NOT LIVING IN THE CAMBERWELL HIGH SCHOOL NEIGHBOURHOOD

If Camberwell High School is not your neighbourhood school and you want to enrol there, you must fill out the Reason for Request section in the attached Application for Enrolment for Camberwell High School for students outside the School neighbourhood for Year 7, 2014.

The DEECD priority order for determining placement of out of zone students is as follows:

- Students for whom the school is the nearest one to their permanent residential address;
- Students with a sibling who has the same permanent residential address and who will concurrently attending the school;
- Students seeking enrolment on specific curriculum ground;
- Other students in order of closeness of their home to the school.

In exceptional circumstances, students may be enrolled on compassionate grounds where there are significant family or individual circumstances.

GUIDELINES

- The neighbourhood for this School is as shown on the Camberwell High School neighbourhood zone map. (Please view our School website www.camhigh.vic.edu.au).

- A copy of the student’s end of Year 5 report must accompany this application.

- Claims must be supported by documented evidence.

- The School reserves the right to validate information provided.

- Each request will be considered individually by the school Placement Committee.

Students choosing Camberwell High School as a non-neighbourhood school should express a preference for a second school. If a second preference is not provided and the request for a placement at Camberwell High School is not successful, the student will be automatically placed into the student’s neighbourhood school.

Please retain this section for your reference.

Ms Elizabeth Foulds
JUNIOR SUB SCHOOL LEADER
APPLICATION FORM REQUIRED BY CAMBERWELL HIGH SCHOOL FOR 2014 FOR STUDENTS OUTSIDE THE SCHOOL NEIGHBOURHOOD

This form must be forwarded to your child’s Primary School with the Application for Enrolment for Year 7, 2014 by Friday 17th May 2013.

STUDENT INFORMATION:

NAME OF PRIMARY SCHOOL: .......................................................... PHONE NO: ................................

FAMILY NAME: .................................................. GIVEN NAME: .................................

ADDRESS: ..........................................................................................................................

................................................. CONTACT PHONE NO: .................................

SIBLING CLAIM:

Students residing at the same address as an older sibling who will be attending the School in 2014.

OLDER SIBLING’S NAME: ..............................................................

YEAR LEVEL IN 2014: .......

• Independent evidence must be provided for any claims on compassionate grounds.
• All students must supply a copy of their most recent report. Eg Grade 5 End of Year.

CURRICULUM GROUNDS

This claim must be based on a subject or program offered at Camberwell High School that is not available at your neighbourhood school.
CLOSENESS
You may wish to photocopy the relevant Melway page clearly indicating your proximity to Camberwell High School.

In **exceptional** circumstances students may be enrolled on compassionate grounds where there are **significant** family or **individual** circumstances. This must be supported by documentation from an independent source.

Any other relevant details you wish to include:

- You will receive notification through your **primary school**.
- **Out of Zone** places will be allotted on the basis of the information addressing the criteria in the written application.
- If the student is not accepted initially, the student’s name will remain on the waiting list until places are finalised at the start of the school year.
- If a place becomes available you will be notified by the **Junior Sub School Leader**

Parent/Guardian Signature: ............................................................... Date: .......................