



# Year 6 to Year 7 Transition Information 2023-24

*Timeline For Placement in Year 7 in 2024*

2023 Dates	Activity
<b>Term 1: February - April</b>	
February - April 2023	Primary Schools to update student data.
<b>Term 2: Monday 24 April 2023 – Friday 23 June 2023</b>	
From Week 1, Term 2 2023	Year 6 to Year 7 Transition Information Packs for schools and parents/carers are available for download from the Department of Education and Training (the Department) <a href="#">website</a> .
From Week 1, Term 2 2023	<p>Government primary schools distribute the Transition Information Pack for parents/carers to all families of current Year 6 students. The parent/carer pack contains:</p> <ul style="list-style-type: none"> <li>Frequently Asked Questions</li> <li>Application for Year 7 Placement 2024 form</li> <li>Privacy Notice</li> </ul> <p><b>Students at non-government primary schools</b></p> <ul style="list-style-type: none"> <li>Families of Year 6 students at Catholic and independent primary schools can <b>approach Camberwell High School directly</b> for a copy of the Year 6 to 7 transition application.</li> <li>For direct submissions, secondary schools must acknowledge receipt of the Application form, in writing. This acknowledgment should advise families that if their child is not able to be placed at their preference school/s, their application form will be forwarded by the secondary school to their designated neighbourhood government school for placement.</li> </ul>
Friday 12 May 2023	<p>Parents/carers return Application for Year 7 Placement 2024 forms to government primary schools by this date.</p> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li><b>Primary schools are responsible for checking that the form is accurate and complete</b>, including that address details are up to date and reflect address details on CASES21, and that the parent/carer preferences are clear.</li> </ul>
<b>Term 3: Monday 10 July 2023 – Friday 15 September 2023</b>	
Wednesday 19 July 2021	Primary schools notify parents/carers of Year 6 students of placement offers, in writing. This notification should include a rationale for any non-placement if applicable. A draft template letter is available in the Transition Information Pack for Schools.

Thursday 20 July 2023	Secondary schools commence sending welcome packs to parents/carers of prospective students whom have been offered a Year 7 placement.
	Parents/carers commence lodging written non-placement appeals with preferred secondary schools.
	Parents/carers have the option of using the <b>Year 6 to Year 7 Transition Placement Appeal</b> form to lodge this appeal. Primary schools are asked to provide families with a copy of this form, which can be found in the Transition Information Pack for Schools.
Friday 28 July 2023	Closing date for parents/carers to lodge a written non-placement appeal with their preferred secondary schools.
Tuesday 8 August 2023	Secondary schools notify all parents/carers, in writing, of the outcome of non-placement appeals by this date.
<b>Term 4: Monday 2 October 2023 – Wednesday 20 December 2023</b>	
Tuesday 12 December 2023	Secondary schools host an Orientation Day for Year 6 students.
Ongoing	Primary schools manage late applications and change of preference requests until the end of the school year, co-ordinating with secondary schools as required and updating CASES21.
Wednesday 20 December 2023	Final day of Term 4